



**TOWN OF SHELTER ISLAND
SHELTER ISLAND
NEW YORK**

**Taylor's Island Preservation and Management Committee
September 17, 2013
Town Hall
Minutes**

Members Present: Co-Chairs P.A.T. Hunt and Richie Surozenski, Keith Clark, Carol Galligan, Kathy Gooding and Town Board Liaison Ed Brown

Members Excused: Mark Ketcham

Members Absent: Barbara "Buzz" Clark

Meeting called to order: 9:08 AM

A motion to accept the minutes of August 20, 2013 could not be made due to most members not receiving their emailed copies.

Old Business:

NYSOPR&HP EPF/HP Grant:

Committee members and Jay Card reviewed items on Eric Hildebrandt's field report of June 16 and items noted during Takei Yamasaki and Vova Minikov of Andre Tchelistcheff Architects visit to the Cabin on September 12, joined by Jay Card, Kathy Gooding, Reed Karen and Dick Baxter of Strada Baxter Design/Build. Jay reported as follows:

New Windows:

The status of each window and each door was reviewed and the work remaining to be done was noted. The Committee is waiting to hear back from Jeff Cummings of Reilly Windows & Doors regarding their Service Department coming out and checking and tightening the hardware on the windows and checking the degree to which they were weatherproofed.

Keith made the point that if weatherproofing barriers were not part of the window installation, and if they had not been back caulked, then it is too late now to add them; it would require too much work because the windows would have to be completely removed.

Pat mentioned she met Jeff Cummings, Project Manager of Reilly Windows & Doors on Friday, August 23 who reviewed the installation of the windows. He recommended brackets for the interior installation.

Window/Door Restoration:

The external doors in the main cabin require further attention, with spaces at the bottom that will permit moisture to enter. Various means of solving this problem were discussed.

In the kitchen, the double hung windows still need to be restored to proper working condition. Latch on kitchen diamond window still missing.

Tower: Bondo has been applied to the ends of the tower roof rafters. Another coat is needed. The door there is also not flush; it needs a gap closed as well as weather stripping. Keith installed a railing on the top landing inside the tower.

Chimney: A screen cover has been made and is now in place. Consequently, raccoons and other wildlife cannot gain entry. A cap is required; discussion revolved around whether cement or bluestone was preferable. Pat reported that Alfred and others preferred bluestone, 3 inches thick, for longevity, which the chimney can support. Bonding cement will be used to install.

In addition Committee members discussed:

The South wall of the bedroom currently has an outdoor shower coming through it; it was deemed advisable for the shower to be freestanding. In general, however, the shower was seen as a definite plus for visitors. Jay suggested adding a timer, thereby preventing an accidental overflow and would limit the water use.

Final payment and passbook return to Strada-Baxter. Town Clerk Dorothy Ogar, whose office is holding the passbook, came into the session to answer questions. The Committee, Commissioner of Public Works and Andre Tchelistcheff Architects will have to attest to the fact that all of the work has been completed before the passbook is returned. Town Attorney Laury Dowd to be consulted for details. All of the remaining payments need to be made prior to the passbook being returned. In summary: the work needs to be completed, the bills submitted and paid, and then the bond will be returned.

The Committee will meet on October 8, the Town Board on October 11 and at that point final decisions can be made.

Bulkhead/seawall repair, restoration:

FEMA will repair the damage to the east bulkhead caused by Hurricane Sandy.

Financial Business—August 30, 2013:

Co-Chair Hunt reported: as of August 30, 2013, the Chase Business High Yield Savings account balance is \$8,049.85 which includes a dividend deposit of \$126.90 and interest of \$0.33.

2013 Budget:

Our current paperwork for NYS cannot be submitted until the bills are paid; we owe Strada Baxter approximately \$47,000 and there are outstanding payments for new windows and chimney. As soon as those checks get written, Kathy will submit the necessary paperwork to the State.

There will be an inspection scheduled and the State will hold onto the final 10% of money due to the Town until the inspection is complete.

2014 Budget:

Kathy Gooding reviewed the proposed budget. The request for Equipment will be the same, \$3500, and \$14,000 for Cabin Repairs; that was the initial request before the grant was obtained. \$6000 for Dock Repairs, some work to be done this year and some next year. Office and Miscellaneous would be \$2000, which would be the same as last year. The Committee will present the budget to the Town Board when scheduled; Ed will let us know the date and time.

Update on Work Accomplished on Taylor's Island and Future Plans:

Wexford Floors refinished the porch deck. A second coat will be applied next year.

Pat spoke with Walter Ogar on Monday, September 19 and he ordered the bait for the termite traps which will probably come by the end of the month. He'll make one trip out to the Island once he has the bait and also address the carpenter ants.

Committee members continued discussing a vehicle for Taylor's Island to replace the pick-up truck.

Pat left a message for Will Anderson about the Cabin and the plumbing. Jay thought it best to have plumbing work done while the water is still on to check for leaks and to extinguish any fire solder might start.

New Business:

No new business to report.

Taylor's Island Foundation News:**Update on Website and facebook:**

For the month of August our website had 561 visits with 1,973 page views. To date Taylor's Island has 467 likes on facebook.

Chamber of Commerce Art Show and Craft Fair:

On Saturday, August 24 Carol Galligan, Kathy Gooding, Jim Polychron, Julie Ben-Susan and Pat took shifts at an information table about the Smith-Taylor Cabin and Taylor's Island.

Shelter Island Country Club (Goat Hill) Raffle Prize:

On Thursday, August 29 Pat took the family of four who ended up with the raffle prize the Foundation offered Goat Hill and took them for a ride in Taylor's Whaler out to Taylor's Island for a docent tour of the Smith-Taylor Cabin. Mark Scola, who won the prize and gave it away, was also offered a tour in the future.

Cabin Flag/Burgee Project:

Pat shared materials from her visit to the Sail Bag Lady in Madison, CT regarding producing the flag/burgee.

Taylor's Whaler:

Taylor's Whaler has floating dock space at Clark's Marine for the remainder of this season and hopefully next year.

Boy Scouts:

On Saturday, September 28, BSA Troop 329 from Bayport, LI is planning a kayak trip and campout on Taylor's Island.

Group Home Visit:

Richard O'Connell of Shelter Island Heights is planning a trip for nine adults and five chaperones to go to Taylor's Island for a tour of the Cabin on Saturday, October 19.

Channel 22:

The August 10, 2013 Taylor's Island Kettle Clambake has been broadcast on Channel 22.

Docent Tours:

Docent tours were scheduled on Friday, August 30 and Saturday, August 31 for boaters who got in touch with the Foundation via email, phone and mail. Unscheduled tours happen spontaneously as well, when Committee and Foundation members are out at the Cabin and people come ashore.

Sauers Era:

Ronnie Sauers followed up her phone calls and emails with a visit to Taylor's Island on Friday, September 13. She brought photo albums of her family's time on Taylor's Island in the 1980s and 90s. The Foundation is looking to include images and prose of the Sauers Era in the history section of the website.

The next meeting date is scheduled for Tuesday, October 8, 2013.

Meeting Adjourned: 11:22 AM

Respectfully submitted,
Carol Galligan